

ERIE HIGHLANDS METROPOLITAN DISTRICTS NO. 1 and 2

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
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<https://eriehighlands1-2.colorado.gov/>

NOTICE OF A SPECIAL MEETING AND AGENDA

<u>District No. 1 Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Joshua Kiel Malm	President	2025/May 2025
Jason Edward Manley	Treasurer	2025/May 2025
Samuel A. Mayer	Secretary	2027/May 2027
Kristine Fillius	Assistant Secretary	2027/May 2027
Tonya L. Baca	Assistant Secretary	2027/May 2025

<u>District No. 2 Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Mitchell Gonzales	President	2027/May 2027
Andrew J. Matyus	Treasurer	2025/May 2025
Keith Kauffman	Secretary	2027/May 2027
<i>VACANT</i>	Assistant Secretary	2027/May 2027
Elizabeth Thoma	Assistant Secretary	2025/May 2025

DATE: March 5, 2025
TIME: 6:00 P.M.
PLACE: This meeting will be held via Zoom and at the clubhouse.

**Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

Clubhouse

185 Highlands Cir, Erie, CO 80516

Zoom

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUIZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

Call In Number: 1-719-359-4580

- I. CALL TO ORDER
 - A. Confirm Quorum and Present Conflict Disclosures.

 - B. Approve Agenda; confirm location of meeting and posting of meeting notices. Designate 24-hour posting location.

II. PUBLIC COMMENTS

- A. Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes per speaker.
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III. ADMINISTRATIVE MATTERS

- A. Review and approve Minutes from the December 3, 2024 Special Meeting and Statutory Annual Meeting (enclosures).
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- B. **[District No. 2]** Review and approve Minutes from the December 23, 2024 Special Meeting (enclosure).
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- C. Presentation terms of Settlement Agreement (enclosure).
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- D. Introduction of Special District Management Services, Inc.
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- E. Website and Community Eblast communications update
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IV. FINANCIAL MATTERS

- A. Review and ratify the approval of the payment of claims as follows for District No. 1 (enclosure):

Fund	Period Ending Nov. 30 2024	Period Ending Dec. 31 2024	Period Ending Jan. 31, 2025
General	\$ 6,614.80	\$ 31,379.06	\$ 14,782.36
Debt Service	\$ 4,000.00	\$ -0-	\$ -0-
Capital Projects	\$ -0-	\$ -0-	\$ -0-
Total Claims	\$ 10,614.80	\$ 31,379.06	\$ 14,782.36

- B. Review and ratify the approval of the payment of claims as follows for District No. 2 (enclosure):

Fund	Period Ending Nov. 30 2024	Period Ending Dec. 31 2024	Period Ending Jan. 31, 2025
General	\$ 12,066.40	\$ 22,157.11	\$ 19,965.77
Debt Service	\$ 8,000.00	\$ -0-	\$ -0-
Capital Projects	\$ -0-	\$ -0-	\$ -0-
Total Claims	\$ 20,066.40	\$ 22,157.11	\$ 19,965.77

- C. **[District No. 1 and No. 2]** Review and accept unaudited financial statements for the period ending December 31, 2024 and the cash position statement for the period ending December 31, 2024 (enclosures).
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V. OPERATIONS MATTERS

- A. Consider Approving Cost Sharing Agreement – Landscaping, Pool and Clubhouse Operations and Maintenance by and between District No. 1 and No. 2 (enclosure)
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- B. Review and consider approval of snow removal contract (to be distributed)
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- C. **[District No. 2]** Review and consider approval of Carriage House landscape maintenance contract (to be distributed)
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VI. LEGAL MATTERS

- A. **[District No. 2]** Approve and ratify Termination of Covenant Enforcement Agreement and Covenant Enforcement Assignment (enclosure).
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- B. **[District No. 1]** Review and consider adoption of Resolution re Acceptance of Transfer of Tracts from District Nos. 1-5 to District 1 (Landscape Tracts) and District 4 to Districts 1 and 2 (Pool and Clubhouse) (enclosure).
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- C. **[District No. 2]** Review and consider adoption of Resolution re Acceptance of Transfer of Tracts from District Nos. 1-5 to District 2 (Landscape Tracts) and District 4 to Districts 1 and 2 (Pool and Clubhouse) (enclosure).
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- D. **[District No. 2]** Review and ratify approval of Public Funds Resolution (enclosure).
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- E. **[District No. 2]** Consider approval of Covenant Enforcement Scope of Services by SDMS.
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- F. **[District No. 2]** Consider approval of Carriage House Maintenance Scope of Services by SDMS.
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G. Inclusions/Exclusions

1. Consider adequacy of Petitions for inclusions/exclusions and set date for public hearings (enclosures).
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2. Discuss Status of Remaining Inclusions/Exclusions
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H. Service and Facility Fee – Discuss update re Approval from Town of Erie.

VII. OTHER BUSINESS

- A. Discuss setting 2025 Regular Meeting Schedule.
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VIII. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 12, 2025 – BUDGET HEARING MEETING.**