

ERIE HIGHLANDS METROPOLITAN DISTRICTS NO. 1 and 2

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
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<https://eriehighlands1-2.colorado.gov/>

NOTICE OF A REGULAR MEETING AND REVISED AGENDA

<u>District No. 1 Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Jim Davis		2029/May 2029
Jason Edward Manley	Treasurer	2029/May 2029
Samuel A. Mayer	Secretary	2027/May 2027
Kristine Fillius	Assistant Secretary	2027/May 2027
Tonya L. Baca	Assistant Secretary	2029/May 2029

<u>District No. 2 Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Mitchell Gonzales	President	2027/May 2027
Andrew J. Matyus	Treasurer	2029/May 2029
Keith Kauffman	Secretary	2027/May 2027
Elizabeth Thoma	Assistant Secretary	2029/May 2029
Alexandra Hobbs		2027/May 2027

DATE: May 13, 2025

TIME: 6:30 P.M.

PLACE: This meeting will be held via Zoom.

**Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (dsolin@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

Zoom Information

<https://us02web.zoom.us/j/5469119353?pwd=SmtlcHJETFhCQUZEcVBBOGZVU3Fqdz09>

Meeting ID: 546 911 9353

Passcode: 912873

Dial In: 1-719-359-4580

I. CALL TO ORDER

- A. Confirm Quorum and Present Conflict Disclosures. Approve Agenda; confirm location of meeting and posting of meeting notices.

- B. **[District No. 1 and No. 2]** Confirm Results of May 6, 2025 Regular Directors' Elections and Current Board Members.

- C. **[District No. 1]** Consider election of Officers:

President _____

Treasurer _____

Secretary _____

Asst. Secretary _____
Asst. Secretary _____

D. **[District No. 2]** Consider election of Officers:

President _____
Treasurer _____
Secretary _____
Asst. Secretary _____
Asst. Secretary _____

II. PUBLIC COMMENTS

- A. Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes per speaker.
- _____

III. ADMINISTRATIVE MATTERS

- B. **[District No. 1]** Review and approve Minutes of the April 2, 2025 regular meeting (enclosures).
- _____

- C. **[District No. 2]** Review and approve Minutes of the April 2, 2025 regular meeting (enclosures).
- _____

- D. **[District No. 1 and No. 2]** Review and consider adoption of Joint Resolution re: Creation of Committees and Scope of Committee Authority (enclosure).
- _____

- E. **[District No. 1 and No. 2]** Review and consider adoption of Resolution re: Rules of Decorum for Public Meetings and Public Comment (enclosure).
- _____

IV. FINANCIAL MATTERS

- A. Review and ratify the approval of the payment of claims as follows for District No. 1 (enclosure):

Fund	Period Ending April 30 2025
General	\$ 50,095.80
Debt Service	\$ -0-
Capital Projects	\$ -0-
Total Claims	\$ 50,095.80

- B. Review and ratify the approval of the payment of claims as follows for District No. 2 (enclosure):

Fund	Period Ending April 30 2025
General	\$ 27,414.61
Debt Service	\$ -0-
Capital Projects	\$ -0-
Total Claims	\$ 27,414.61

- C. **[Districts No. 1 and No. 2]** Review and accept updated unaudited financial statements and the cash position statement (to be distributed).
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- D. **[Districts No. 1 and No. 2]** Review and consider approval of 2024 Audit Engagement Letters (enclosures).
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- E. **[Districts No. 1 and No. 2]** Discussion regarding proposed Service and Facility Fee and 2025 Budget Amendment (No action will be taken at this meeting).
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V. POOL & CLUBHOUSE MATTERS

- A. Review and consider approval of Facilities and Activities Release and Waiver form (enclosure).
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- a. Discuss requirements and process for execution of Facilities and Activities Release and Waiver for Pool and Clubhouse Access and Key Card Activation.
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- B. Review and consider approval of Pool & Clubhouse Rules (enclosure).
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- C. Review and consider approval of Information Form (enclosure).
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- D. Review and consider approval of Acknowledgment of Rules and Regulation Form (enclosure).
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- E. Review and consider adoption of the Joint Resolution Regarding Fees (enclosure).
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- F. Review and consider approval of Proposal from Cardio Partners for AED and for associated equipment at Pool and Clubhouse (enclosures).
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- G. Review options for Pool Furniture (enclosure).
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VI. OPERATIONS MATTERS

- A. **[Districts No. 1 and No. 2]** Review and ratify approval of Contract with Neighborhood Lawn Care for 2025 landscape maintenance services (enclosure).
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- B. **[Districts No. 1 and No. 2]** Review and ratify approval of Contract with YMCA for lifeguard services (enclosure).
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VII. LEGAL MATTERS

- A. Settlement Agreement – Update re: Status of Items required by Settlement Agreement (enclosure).
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- B. Other.
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VIII. OTHER BUSINESS

- A. Discuss remaining 2025 Regular Meeting Schedule: Date, Time and Location
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- B. Discuss Rules regarding Signage on District Property
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- IX. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR JUNE 4, 2025.**