

# ERIE HIGHLANDS METROPOLITAN DISTRICTS NO. 1 and 2

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<https://eriehighlands1-2.colorado.gov/>

## NOTICE OF A REGULAR MEETING AND AGENDA

### **District No. 1 Board of Directors:**

Jim Davis	<b><u>Office:</u></b> President	<b><u>Term/Expiration:</u></b> 2029/May 2029
Kristine Fillius	Treasurer	2027/May 2027
Samuel A. Mayer	Secretary	2027/May 2027
Jason Edward Manley	Assistant Secretary	2029/May 2029
Tonya L. Baca	Assistant Secretary	2029/May 2029

### **District No. 2 Board of Directors:**

Mitchell Gonzales	<b><u>Office:</u></b> President	<b><u>Term/Expiration:</u></b> 2027/May 2027
Andrew J. Matyus	Treasurer	2029/May 2029
Keith Kauffman	Secretary	2027/May 2027
Elizabeth Thoma	Assistant Secretary	2029/May 2029
Alexandra Hobbs	Assistant Secretary	2027/May 2027

DATE: June 4, 2025

TIME: 6:00 P.M.

PLACE: This meeting will be held via Zoom.

*\*Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (dsolin@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

### **Zoom Information**

<https://us02web.zoom.us/j/5469119353?pwd=SmtlcHJETFhCQUZEcVBBOGZVU3Fqdz09>

Meeting ID: 546 911 9353

Passcode: 912873

Dial In: 1-719-359-4580

### **For Erie Highlands Metropolitan District No. 1 Residents Only**

*The Erie Highlands Metropolitan District No. 1 Board of Directors has determined to offer the Erie Highlands Clubhouse and Pool, 185 Highlands Circle, Erie, CO 80516 for any District No. 1 residents or Directors who would like to participate "in-person" from a physical location. PLEASE NOTE: "In-person" participation from the physical location requires all participants at the physical location to each provide their own technology devices capable of individually joining the meeting using the Zoom information above. The District does not warrant the quality or availability of the necessary connectivity from the physical location and offers no technical or accessibility support at the physical location. The meeting is only being held virtually, and the Clubhouse is not an official meeting location. Residents and Directors may still join the Zoom Meeting from any location using the above link and need not be present at the physical location to fully participate in the meeting.*

## **I. CALL TO ORDER**

- A. Confirm Quorum and Present Conflict Disclosures. Approve Agenda; confirm location of meeting and posting of meeting notices.
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II. PUBLIC COMMENTS

- A. Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes per speaker.
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III. ADMINISTRATIVE MATTERS

- A. **[District No. 1]** Review and approve Minutes of the April 28, 2025 special meeting and Minutes of the May 13, 2025 regular meeting (enclosures).
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- B. **[District No. 2]** Review and approve Minutes of the April 28, 2025 special meeting and Minutes of the May 13, 2025 regular meeting (enclosures).
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IV. **[District No. 1]** CONSENT AGENDA – There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- Email from Mr. Solin regarding Covenant Control and DRC responsibilities and ramifications.
  - Introductory Letter from Director Davis addressed to all Residents.
  - Monthly Electronic Newsletter for the District.
  - Joint Committee Agreement for the District.
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V. FINANCIAL MATTERS

- A. Review and ratify the approval of the payment of claims as follows for District No. 1 (enclosures):

<b>Fund</b>	<b>Period Ending April 30, 2025</b>	<b>Period Ending May 31, 2025</b>
General	\$ 50,095.80	\$ 45,265.87
Debt Service	\$ -0-	\$ -0-
Capital Projects	\$ -0-	\$ -0-
<b>Total Claims</b>	<b>\$ 50,095.80</b>	<b>\$ 45,265.87</b>

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- B. Review and ratify the approval of the payment of claims as follows for District No. 2 (enclosures):

<b>Fund</b>	<b>Period Ending April 30, 2025</b>	<b>Period Ending May 31, 2025</b>
General	\$ 27,414.61	\$ 59,245.54
Debt Service	\$ -0-	\$ -0-
Capital Projects	\$ -0-	\$ -0-
<b>Total Claims</b>	<b>\$ 27,414.61</b>	<b>\$ 59,245.54</b>

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- C. **[Districts No. 1]** Review and accept updated unaudited financial statements (enclosure) and cash position statement (to be distributed).
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- D. **[Districts No. 2]** Review and accept updated unaudited financial statements (enclosure) and cash position statement (to be distributed).
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- D. **[Districts No. 1 and No. 2]** Discussion regarding 2025 Joint District Operations Budget.
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- E. **[Districts No. 1 and No. 2]** Discussion regarding proposed Service and Facility Fee and consider adoption of Resolution to impose 2025 Service and Facility Fee (enclosure).
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## VI. POOL & CLUBHOUSE MATTERS

- A. Review and consider approval of Proposal from Cardio Partners for AED installation in gym (enclosure).
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## VII. OPERATIONS MATTERS

- A. **[District No. 2]** Discuss irrigation backflows in Carriage Homes in District No. 2.
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- B. **[District No. 2]** Review and consider approval of Landscaping Proposal from Neighborhood Lawn Care for Carriage Homes (enclosure).
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- C. **[District No. 2]** Discuss and consider approval of request from District No. 1 to allow District No. 1 to manage its own covenant control and appoint a committee to negotiate the relevant terms.
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VIII. LEGAL MATTERS

- A. Settlement Agreement – Update re: Status of Items required by Settlement Agreement (enclosure).
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- B. Conduct Public Hearing to consider Petition for Exclusion of Town of Erie Rights-Of-Way from Erie Highlands Metropolitan District No. 2. Consider adoption of Resolution No. 2025-06-01; Resolution and Order for Exclusion of Real Property (enclosure).
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- C. Discuss Rules regarding Signage on District Property.
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- D. Other.
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IX. OTHER BUSINESS

- A. \_\_\_\_\_

- X. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR JULY 2, 2025.**