

ERIE HIGHLANDS METROPOLITAN DISTRICTS NO. 1 and 2

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<https://eriehighlands1-2.colorado.gov/>

NOTICE OF A REGULAR MEETING AND AGENDA

District No. 1 Board of Directors:

Jim Davis	<u>Office:</u> President	<u>Term/Expiration:</u> 2029/May 2029
Kristine Fillius	Treasurer	2027/May 2027
Samuel A. Mayer	Secretary	2027/May 2027
Jason Edward Manley	Assistant Secretary	2029/May 2029
Tonya L. Baca	Assistant Secretary	2027/May 2027

District No. 2 Board of Directors:

Mitchell Gonzales	<u>Office:</u> President	<u>Term/Expiration:</u> 2027/May 2027
Andrew J. Matyus	Treasurer	2029/May 2029
Keith Kauffman	Secretary	2027/May 2027
Elizabeth Thoma	Assistant Secretary	2029/May 2029
Alexandra Hobbs	Assistant Secretary	2027/May 2027

DATE: July 2, 2025

TIME: 6:00 P.M.

PLACE: This meeting will be held via Zoom.

**Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (dsolin@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

Zoom Information

<https://us02web.zoom.us/j/5469119353?pwd=SmtlcHJETFhCQUZEcVBBOGZVU3Fqdz09>

Meeting ID: 546 911 9353

Passcode: 912873

Dial In: 1-719-359-4580

For Erie Highlands Metropolitan District No. 1 Residents Only

The Erie Highlands Metropolitan District No. 1 Board of Directors has determined to offer the Erie Highlands Clubhouse and Pool, 185 Highlands Circle, Erie, CO 80516 for any District No. 1 residents or Directors who would like to participate "in-person" from a physical location. PLEASE NOTE: "In-person" participation from the physical location requires all participants at the physical location to each provide their own technology devices capable of individually joining the meeting using the Zoom information above. The District does not warrant the quality or availability of the necessary connectivity from the physical location and offers no technical or accessibility support at the physical location. The meeting is only being held virtually, and the Clubhouse is not an official meeting location. Residents and Directors may still join the Zoom Meeting from any location using the above link and need not be present at the physical location to fully participate in the meeting.

I. CALL TO ORDER

- A. Confirm Quorum and Present Conflict Disclosures. Approve Agenda; confirm location of meeting and posting of meeting notices.
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II. PUBLIC COMMENTS

- A. Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes per speaker.
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III. ADMINISTRATIVE MATTERS

- A. **[District No. 1]** Review and approve Minutes of the June 4, 2025 regular meeting (enclosures).
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- B. **[District No. 2]** Review and approve Minutes of the June 4, 2025 regular meeting (enclosures).
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IV. FINANCIAL MATTERS

- A. Review and ratify the approval of the payment of claims as follows for District No. 1 (enclosures):

Fund	Period Ending Special Request June 30, 2025	Period Ending June 30, 2025
General	\$ 3,057.11	\$ 83,762.09
Debt Service	\$ -0-	\$ -0-
Capital Projects	\$ -0-	\$ -0-
Total Claims	\$ 3,057.11	\$ 83,762.09

- B. Review and ratify the approval of the payment of claims as follows for District No. 2 (enclosures):

Fund	Period Ending June 30, 2025
General	\$ 70,851.76
Debt Service	\$ -0-
Capital Projects	\$ -0-
Total Claims	\$ 70,851.76

- C. **[District No. 1]** Review and accept updated unaudited financial statements and cash position statement (enclosures).
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- D. **[District No. 2]** Review and accept updated unaudited financial statements and cash position statement (enclosures).
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- E. **[District No. 1]** Review and consider approval of 2024 Audit and authorize execution of Representations Letter (enclosure).
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- F. **[District No. 2]** Review and consider approval of 2024 Audit and authorize execution of Representations Letter (enclosure).
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VI. POOL & CLUBHOUSE MATTERS

- A. Discuss status on pool repair project.
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VII. OPERATIONS MATTERS

- A. Review and discuss Landscape Enhancement Proposals for tree replacements and mulch replacement from Neighborhood Lawn Care (enclosures).
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- B. Review and consider approval of Proposal from Neighborhood Lawn Care for playground mulch (enclosure).
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- C. Review and consider approval of Proposal from Pet Scoop, Inc. for dog station maintenance (enclosure).
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- D. **[District No. 2]** Discuss and consider approval of exception to tree replacement requirement in design standards, for residents claiming dead trees in tree lawn are as a result of warranty claim issues for which they were expecting Oakwood Homes to replace the trees at Oakwood's expense, but replacements were never made.
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- E. **[District No. 2]** Discuss and consider directing Community Manager to issue parking violations under the covenants, on Town of Erie roads in the District despite the District's inability to enforce those rules.
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VIII. LEGAL MATTERS

- A. Settlement Agreement – Update re: Status of Items required by Settlement Agreement (enclosure).
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- B. Discuss and consider adoption of Resolution Regarding Electronic Video Records of the Districts (enclosure).
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- C. Acknowledge resignation of Sam Mayer from the Board effective June 17, 2025 (enclosure) and consider appointment of Secretary.
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IX. OTHER BUSINESS

- A. _____

- X. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR AUGUST 6, 2025.**