

RECORD OF PROCEEDINGS

MINUTES OF A JOINT REGULAR MEETING OF THE BOARDS OF DIRECTORS OF THE ERIE HIGHLANDS METROPOLITAN DISTRICTS NOS. 1 AND 2 HELD JULY 2, 2025

DISTRICT NO. 2 MINUTES

A consolidated regular meeting of the Boards of Directors of the Erie Highlands Metropolitan Nos. 1 and 2 was convened on Wednesday, July 2, 2025 at 6:00 p.m. This consolidated District Board meeting was held via Zoom video/telephone conference. The meeting was open to the public.

Directors for District No. 2 in Attendance Were:

Mitchell Gonzales, President
Andrew J. Matyus, Treasurer
Keith Kauffman, Secretary
Elizabeth Thoma, Assistant Secretary
Alexandra Hobbs, Assistant Secretary

Also In Attendance Were:

David Solin and Diana Garcia; Special District Management Services, Inc.

Jeffrey Erb, Esq.; Erb Law, LLC (General Counsel for District No. 1)

District No. 1 Directors Davis, Fillius, Manley and Baca

Joan Fritsche, Esq.; Fritsche Law LLC (General Counsel for District No. 2)

Steve Dazzio; Dazzio & Associates, PC (For a portion of the meeting)

Various residents of the District

CALL TO ORDER

The meeting was called to order. Mr. Solin noted a quorum was present and discussed the requirements of Colorado law to disclose any potential conflicts of interest of the Board of Directors to the Secretary of State and the Board. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No disclosures were made, and it was noted that all Directors are residents of the District.

Agenda: The Board reviewed the proposed Agenda for the District's regular meeting.

RECORD OF PROCEEDINGS

Following discussion, upon motion made by Director Gonzales, seconded by Director Matyus and, upon vote, unanimously carried, the Board approved the Agenda.

PUBLIC COMMENT There were discussions regarding various District governance and facilities operations and maintenance issues.

ADMINISTRATIVE MATTERS **Minutes:** The Board reviewed the Minutes of the June 4, 2025 regular meeting.

Following discussion, upon motion made by Director Gonzales, seconded by Director Matyus and, upon vote, unanimously carried, the Board approved the Minutes of the June 4, 2025 regular meeting.

CONSENT AGENDA There were no items to discuss.

FINANCIAL MATTERS **Payment of Claims:** The Board reviewed the payment of claims as follows:

Fund	Period Ending June 30, 2025
General	\$ 70,851.76
Debt Service	\$ -0-
Capital Projects	\$ -0-
Total Claims	\$ 70,851.76

Following discussion, upon motion made by Director Matyus, seconded by Director Thoma and, upon vote, unanimously carried, the Board ratified approval of the payment of claims, excluding Sal's invoice.

Unaudited Financial Statements and Cash Position: The Board reviewed the unaudited financial statements and cash position statements.

Following discussion, upon motion made by Director Matyus, seconded by Director Gonzales and, upon vote, unanimously carried, the Board approved the unaudited financial statements and cash position statements.

2024 Audit: Mr. Dazzio and the Board reviewed the 2024 Audit.

Following discussion, upon motion made by Director Matyus, seconded by Director Gonzales and, upon vote, unanimously carried, the Board approved the 2024 Audit and authorized execution of the Representations Letter, subject to final legal review.

RECORD OF PROCEEDINGS

POOLHOUSE AND CLUBHOUSE MATTERS

Status on Pool Repair Project: Director Kaufmann updated the Board on the status of the pool repair project.

OPERATIONS MATTERS

Proposal from Neighborhood Lawn Care for Landscape Enhancement: The Board reviewed the Proposal from Neighborhood Lawn Care for Landscape Enhancement. No action was taken at this time.

Proposal from Neighborhood Lawn Care for Playground Mulch: The Board reviewed the Proposal from Neighborhood Lawn Care for playground mulch. No action was taken at this time.

Proposal from Pet Scoop, Inc.: The Board reviewed the Proposal from Pet Scoop, Inc. for dog station maintenance. It was noted that this was not needed, as the services are already provided by Neighborhood Lawn Care

Community Manager: The Board discussed directing the Community Manager to issue parking violations under the covenants, on Town of Erie roads in the District despite the District's inability to enforce those rules. The Board acknowledged that since no enforcement is possible on Town of Erie roads, there was no reason to issue violation notices. The matter was deemed closed.

LEGAL MATTERS

Settlement Agreement: Attorney Fritsche updated the Board regarding the status of the Settlement Agreement required action items.

Resolution Regarding Electronic Video Records of the Districts: The Board discussed the Resolution Regarding Electronic Video Records of the Districts. No action was taken at this time.

OTHER BUSINESS

The Board cancelled the scheduled August meeting.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion made and seconded, and upon vote unanimously carried, the meeting was adjourned.

Respectfully submitted,

By 
Secretary for the Meeting