

## RECORD OF PROCEEDINGS

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### MINUTES OF A JOINT REGULAR MEETING OF THE BOARDS OF DIRECTORS OF THE ERIE HIGHLANDS METROPOLITAN DISTRICT NOS. 1 AND 2 HELD JULY 2, 2025

#### DISTRICT NO. 1 MINUTES

A consolidated regular meeting of the Boards of Directors of the Erie Highlands Metropolitan Nos. 1 and 2 was convened on Wednesday, July 2, 2025 at 6:00 p.m. This District Board Meeting was held via Zoom video/telephone conference, with a physical location at the Club House of the Erie Highlands Metropolitan Districts, 185 Highlands Circle open for public participation. The meeting was open to the public.

#### Directors for District No. 1 in Attendance Were:

Jim Davis, President  
Kristine Fillius, Treasurer  
Jason Edward Manley, Assistant Secretary  
Tonya L. Baca, Assistant Secretary

#### Also In Attendance Were:

David Solin and Diana Garcia; Special District Management Services, Inc.

Jeffrey Erb, Esq.; Erb Law, LLC (General Counsel for District No. 1)

District No. 2 Directors Gonzales, Matyus, Kauffman, Thoma and Hobbs

Joan Fritsche, Esq.; Fritsche Law LLC (General Counsel for District No. 2)

Steve Dazzio; Dazzio & Associates, PC (For a portion of the meeting)

Various residents of the District

#### CALL TO ORDER

The meeting was called to order at 6:02 p.m. Mr. Solin noted a quorum was present and discussed the requirements of Colorado law to disclose any potential conflicts of interest of the Board of Directors to the Secretary of State and the Board. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No disclosures were made, and it was noted that all Directors are residents of the District.

Agenda: The Board reviewed the proposed Agenda for the District's regular meeting.

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Following discussion, upon motion made by Director Baca, seconded by Director Manley and, upon vote, unanimously carried, the Board approved the Agenda.

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**PUBLIC COMMENT** Public comment began at approximately 6:03 p.m. There were approximately 50 members of the public in attendance. Mr. Solin advised members of the public on the public comment procedures and time limit per person. Public comment was provided on a variety of issues. Multiple members of the public called for the resignation of Director Davis and Director Filius. Public comment was also provided regarding a replacement to the District 1 Board, combining District meetings, covenant control, pool repairs, and the committee resolution.

Upon completion of public comments, Directors of both Districts were offered individual opportunities to address public comments and make additional statements as desired.

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**ADMINISTRATIVE MATTERS** **Minutes:** The Board reviewed the Minutes of the June 4, 2025 regular meeting.

Following discussion, upon motion made by Director Baca, seconded by Director Manley and, upon vote, unanimously carried, the Board approved the Minutes of the June 4, 2025 regular meeting.

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**CONSENT AGENDA** There were no items to discuss.

**FINANCIAL MATTERS**

**Payment of Claims:** The Board reviewed the payment of claims as follows:

Fund	Period Ending Special Request June 30, 2025	Period Ending June 30, 2025
General	\$ 3,057.11	\$ 83,762.09
Debt Service	\$ -0-	\$ -0-
Capital Projects	\$ -0-	\$ -0-
<b>Total Claims</b>	<b>\$ 3,057.11</b>	<b>\$ 83,762.09</b>

Following discussion, upon motion made by Director Davis, seconded by Director Filius and, upon vote, unanimously carried, the Board ratified approval of the payment of claims, excluding Sal's invoice. Mr. Solin was directed to audit the Sal's invoice and reupload for approval on Bill.com upon completion of his review.

**Unaudited Financial Statements and Cash Position:** The Board reviewed the unaudited financial statements and cash position statements.

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Following discussion, upon motion made by Director Fillius, seconded by Director Manley and, upon vote, unanimously carried, the Board approved the unaudited financial statements and cash position statements.

**2024 Audit:** Mr. Dazzio and the Board reviewed the 2024 Audit.

Following discussion, upon motion made by Director Davis, seconded by Director Fillius and, upon vote, unanimously carried, the Board approved the 2024 Audit and authorized execution of the Representations Letter.

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### **POOLHOUSE AND CLUBHOUSE MATTERS**

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**Status on Pool Repair Project:** Director Kaufmann updated the Board on the status of the pool repair project.

### **MATTERS**

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### **OPERATIONS MATTERS**

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**Proposal from Neighborhood Lawn Care for Landscape Enhancement:** The Board reviewed the Proposal from Neighborhood Lawn Care for Landscape Enhancement. The Board also discussed appointing a resident to serve on the Landscape Committee. No action was taken at this time, and Mr. Solin was directed to add the appointment of a resident to the Landscape Committee to the next meeting Agenda.

**Proposal from Neighborhood Lawn Care for Playground Mulch:** The Board reviewed the Proposal from Neighborhood Lawn Care for playground mulch. No action was taken at this time. The Board directed Mr. Solin to update the proposal to include dog station maintenance.

**Proposal from Pet Scoop, Inc.:** The Board reviewed the Proposal from Pet Scoop, Inc. for dog station maintenance. It was noted that this was not needed, as the services are already provided by Neighborhood Lawn Care.

**LEGAL MATTERS** **Settlement Agreement:** Attorney Fritsche updated the Board regarding the status of the Settlement Agreement required action items. Attorney Fritsche shared with the Board the exclusions of property from the District pursuant to the Settlement Agreement were almost complete.

**Resolution Regarding Electronic Video Records of the Districts:** The Board discussed the Resolution Regarding Electronic Video Records of the Districts. No action was taken at this time.

**Acknowledge Resignation of Sam Mayer from the Board of Directors:** The Board acknowledged the resignation of Sam Mayer from the Board of Directors effective June 17, 2025.

Attorney Erb and Mr. Solin informed the Board they must appoint a new secretary because Sam Myer, the former secretary of the Board, resigned.

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Following discussion, upon motion, made by Director Davis, seconded by Director Fillius to appoint David Solin as the Secretary, a roll call vote was taken. With Directors Davis and Fillius voting “yes”, and Directors Baca and Manley voting “No”, the motion failed.

Following further discussion, upon motion, made by Director Manley, seconded by Director Baca to appoint Director Baca as the Secretary, a roll call vote was taken. With Directors Baca and Manley voting “yes”, and Director Davis and Fillius voting “No”, the motion failed.

Mr. Solin determined that a successful vote to elect a Secretary was not possible at this time, and further discussion on the matter was postponed.

### **OTHER BUSINESS**

The Board cancelled the scheduled August meeting.

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**ADJOURNMENT** There being no further business to come before the Board at this time, upon motion made and seconded, and upon vote unanimously carried, the meeting was adjourned at 9:55 p.m.

Respectfully submitted,

By   
Secretary for the Meeting