

## Appendix A

### 1 **APPENDIX A: Architectural Control Request Form**

Please submit this request form and design plans to  
thunsaker@sdmsi.com

## ARCHITECTURAL CONTROL REQUEST FORM

Erie Highlands Metropolitan District  
141 Union Blvd., Suite 150  
Lakewood, CO 80228  
303-987-0835

### FOR OFFICE USE ONLY

Date Received \_\_\_\_\_

Crucial Date \_\_\_\_\_

Date Sent to Entity \_\_\_\_\_

Date Rcvd from Entity \_\_\_\_\_

HOMEOWNER'S NAME(S): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PHONE(S): \_\_\_\_\_

My request involves the following type of improvement(s):

- |                                      |                                          |                                                  |                                               |
|--------------------------------------|------------------------------------------|--------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Deck/Patio Slab | <input type="checkbox"/> Roofing                 | <input type="checkbox"/> Drive/Walk Addition  |
| <input type="checkbox"/> Painting    | <input type="checkbox"/> Patio Cover     | <input type="checkbox"/> Room Addition           | <input type="checkbox"/> Basketball Backboard |
| <input type="checkbox"/> Fencing     | <input type="checkbox"/> Other: _____    | <input type="checkbox"/> Accessory Building/Shed |                                               |

Include two copies of your plot plans and describe improvements showing in detail what you intend to accomplish (see the Rules and Regulations of Erie Highlands). Be sure to show existing conditions as well as your proposed improvements and any applicable required screening. Example: if you will be building a storage shed, be sure to indicate lot size, fence locations, dimensions, materials, any landscape or other screenings, etc. (see the Rules and Regulations for requirement details for your specific proposed Improvement).

I understand that I must receive approval from the ACC in order to proceed with installation of Improvements if Improvements vary from the Rules and Regulations or, are not specifically exempt. I understand that I may not alter the drainage on my lot. I understand that the ACC is not responsible for the safety of Improvements, whether structural or otherwise, or conformance with building codes or other governmental laws or regulations, and that I may be required to obtain a building permit to complete the proposed Improvements. The ACC and the members thereof, as well as the District, the Board of Directors, or any representative of the ACC, shall not be liable for any loss, damage or injury arising out of or in any way connected with the performance of the ACC for any action, failure to act, approval, disapproval, or failure to approve or disapprove submittals, if such action was in good faith or without malice. All work authorized by the ACC shall be completed within the time limits established specified below, but if not specified, not later than one year after the approval was granted. I further understand that following the completion of my approved Improvement the ACC reserves the right to inspect the Improvement at any time in order to determine whether the proposed Improvement has been completed and/or has been completed in compliance with this Architectural Control Request.

Date: \_\_\_\_\_ Homeowner's Signature: \_\_\_\_\_

**ACC Action:**

- ☐ Approved as submitted
- ☐ Approved subject to the following requirements:
  
- ☐ Disapproved for the following reasons:

All work to be completed no later than: \_\_\_\_\_

DRC/ACC Signature: \_\_\_\_\_ Date: \_\_\_\_\_